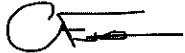


**ADDISON POLICE DEPARTMENT
NOTICE OF PROPOSED DISCIPLINE
& PRE-DISCIPLINARY MEETING**

TO: Allen Schieck

FROM:  Digitally signed by Chris Freis, Chief of Police
Date: 2025.04.07 11:27:20 -05'00'

DATE: 4/7/25

RE: **Complaint Log No.:** IA-2025-001
Complaint Classification: Administrative Formal

Proposed Discipline: For the reasons set out below, I am considering taking the following disciplinary action(s) against you:

- Suspension of one day or more ;
- Demotion
- Discharge
- Other:

Description of conduct and/or performance giving rise to the proposed discipline:
SEE ATTACHED.

Your conduct violated the following Town and Departmental policies/procedures:
320.5.8 PERFORMANCE
320.5.9 CONDUCT (a.)(f.)(h.) and (m.)

Prior discipline & other steps taken to improve employee's conduct and/or performance (if applicable):
SEE ATTACHED.

Pre-Disciplinary Meeting: An informal, pre-disciplinary meeting has been scheduled on 4/8/2025 09:00 at APD Headquarters. During this meeting you will have the opportunity to present information you believe is relevant to the Department's disciplinary decision in this matter. You, the Chief of Police, and anyone else the Department deems necessary will attend the meeting.

Administrative Leave:

You are not being placed on administrative leave.

You were previously placed on paid administrative leave and will continue on paid administrative leave under the same terms and conditions until a final determination has been made following the disciplinary meeting.

You are being placed on paid administrative leave effective as of the date and time you receive this Notice. You will remain on administrative leave until a final determination has been made following the disciplinary meeting.

Issued to Employee By:

Supervisor's signature



Employee Acknowledgment: By my signature below, I acknowledge receipt of this Notice on the date indicated.

Employee's Signature

